

**Form of application for admission to the Research Rooms of the  
Directorate of State Archives, West Bengal**

To  
The Director of Archives  
Government of West Bengal  
Kolkata - 700073

Attach photograph

Dear Sir/Madam,

I would request your permission for enrolment as a research scholar for consulting records in the Research Rooms of State Archives of West Bengal. I agree to comply with the Rules & Regulations in force and also agree to deposit copy of my work based on the materials consulted at the West Bengal State Archives immediately after publication. I append a duly signed application.

I am/am not an Indian national.\*

Name (in Block letters)

Address:

- (a) Office
- (b) Residence (local)

©Residence (permanent)

Qualifications

Nationality

Profession/Designation

Subject & period of Research

University/Institution registered with

Date:

Yours faithfully  
Signature

**Recommendation**

I recommend from personal knowledge ..... as a fit and proper person to be allowed access to the Research Rooms of the State Archives, West Bengal.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Designation & Seal \_\_\_\_\_

Address(office) \_\_\_\_\_

(residence) \_\_\_\_\_

Date

\_\_\_\_\_  
Scholars are requested to submit copies of identity documents (voter I.D./Passport/AADHAR).

Non-Indian scholars must obtain recommendation from their Embassies/Legations stationed at New Delhi or Kolkata.